



Overview and Scrutiny Committee

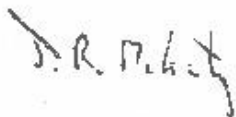
Meeting: Monday, 19th October 2015 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Lugg (Chair), Hampson (Vice-Chair), H. Norman (Spokesperson), Haigh, Gravells, Lewis, S. Witts, Dee, Field, Beeley, Hansdot, Pearsall, Randle, Toleman and Etheridge
Contact:	Sonia Tucker Democratic Services Officer 01452 396126 sonia.tucker@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	MINUTES (Pages 5 - 10) To approve as a correct record the minutes of the meeting held on 14 September 2015.
4.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings, or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers
5.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition or deputation is in relation to: <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
6.	SHOPMOBILITY SERVICE OPTIONS APPRAISAL (Pages 11 - 22) To receive the report of the Cabinet Member for Communities and Neighbourhoods which outlines the options for the future of the Shopmobility Service and which recommends that a procurement exercise is undertaken.

7.	<p>MONITORING OF TASK AND FINISH GROUP RECOMMENDATIONS ON THE MANAGEMENT OF PARCELS OF UNADOPTED GREEN LAND (Pages 23 - 30)</p> <p>To receive the report of the Democratic Services Manager which sets out progress made against implementation of the recommendations of the Overview and Scrutiny Committee's Task and Finish Group on the Management of Parcels of Unadopted Green Land.</p>
8.	<p>JON MCGINTY, MANAGING DIRECTOR</p> <p>Discussion item. An opportunity for the Committee to question the Managing Director on various topics.</p>
9.	<p>ASPIRE PERFORMANCE FOR YEAR 2014/15 AND UPDATED BUSINESS PLAN FOR PERIOD 2015/16 TO 2018/19 (Pages 31 - 110)</p> <p>To receive the joint report of the Chief Executive and Business Development Director of Aspire Sports and Cultural Trust.</p> <p>PLEASE NOTE: Appendices A-F contain exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act (as amended). If Members wish to discuss material contained within these Appendices it will be necessary to notify the Chair to enable a resolution to be passed to exclude the press and public.</p>
10.	<p>CABINET FORWARD PLAN (Pages 111 - 124)</p> <p>To receive the latest version of the Cabinet Forward Plan.</p>
11.	<p>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME (Pages 125 - 126)</p> <p>To receive the latest version of the Committee's work programme and to make any amendments as necessary.</p>
12.	<p>UPDATE ON OUTSIDE BODIES</p> <p>To receive a verbal update from those Members of the Committee who also sit on Outside Bodies.</p>
13.	<p>DATE OF NEXT MEETING</p> <p>Monday 9 November 2015 at 18.30 hours.</p>



Jon McGinty
Managing Director

Date of Publication: Friday, 9 October 2015

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

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For further details and enquiries about this meeting please contact Sonia Tucker, 01452 396126, sonia.tucker@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



OVERVIEW AND SCRUTINY COMMITTEE

MEETING : Monday, 14th September 2015

PRESENT : Cllrs. Lugg (Chair), Hampson (Vice-Chair), H. Norman (Spokesperson), Haigh, Gravells, Lewis, S. Witts, Dee, Field, Beeley, Pearsall, Randle, Toleman, Etheridge, Noakes, D. Norman and Smith

Others in Attendance

Councillor Lise Noakes, Cabinet Member for Culture and Leisure
Councillor David Norman, MBE, Cabinet Member for Performance and Resources

Councillor Mary Smith

Mr Martin Shields, Corporate Director, Gloucester City Council

Mr Jon Topping, Head of Finance, Gloucester City Council

Ms Sarah Scott, Interim Director of Public Health, Gloucestershire County Council

APOLOGIES : Cllr. Hansdot

27. DECLARATIONS OF INTEREST

Councillor Randle declared a personal interest in agenda item 8, Cultural Strategy Update, by virtue of her role on the Aspire Trust and as the Council's Champion of the Evening Economy.

Councillor Hampson declared a personal interest in agenda item 8, Cultural Strategy Update, by virtue of his role on the Aspire Trust.

28. MINUTES

The minutes of the meeting held on 13 July 2015 were confirmed as a correct record and signed by the Chair.

29. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

30. PETITIONS AND DEPUTATIONS (15 MINUTES)

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There were no petitions or deputations.

31. INTERIM REPORT ON THE WORK OF THE HOUSING TASK AND FINISH GROUP

The Chair welcomed Councillor Mary Smith, Chair of the Housing Task and Finish Group, to the meeting.

Councillor Smith briefed Members on progress made by the Housing Task and Finish Group to date.

The Committee was advised that the Private Sector Housing Team had carried out a number of unannounced inspections of HMOs in the City and that serious breaches of safety had been discovered as well as evidence of overcrowding. These visits had been carried out in conjunction with the Fire Service. Councillor Smith also referred to a recent successful prosecution of two landlords which had received good coverage in the press.

Councillor Smith explained that the study was still ongoing and that she hoped to report the recommendations of the Group to the Committee in due course.

The Chair thanked Councillor Smith for her presentation.

RESOLVED – That the presentation be noted.

32. ANNUAL REPORT ON PUBLIC HEALTH IN GLOUCESTERSHIRE

The Chair welcomed Ms Sarah Scott, Interim Director of Public Health, Gloucestershire County Council, to the meeting.

Ms Scott presented Members with the Annual Report of the director of Public Health for the year 2013-14 which gave an account of the stewardship of the public health grant; a snapshot of health and wellbeing in Gloucestershire; outlined the future of public health in Gloucestershire; and outlined progress made in 2014/15.

The Committee discussed the following matters:-

1. The impact of devolution on public health.
2. Young people's mental health issues.
3. The fact that the largest part of the public health grant was spent on dealing with substance and alcohol misuse with clarification given on the decision making process for allocating funds to various issues.
4. Work carried out through GPs on dementia.

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5. The LGA's stance on the sale of legal highs and the fact that this was an emerging significant issue. The Committee noted that the Director of Public Health had no legislative powers to close shops.
6. The role of district nurses.
7. The provision of sexual health services.
8. The success of the 'Active Together' initiative.
9. There was a discussion on housing and inequalities with the recognition that health was everyone's issue.
10. How the quality of the service was measured. There was no clinical audit, but the position was monitored on a monthly basis.
11. Members stressed the importance of having a joined up service encompassing mental health and public health and it was acknowledged that there was confusion over roles and responsibilities.
12. There was a suggestion that the University of Gloucestershire should carry out an exercise with 'Active Together' to ensure that the grants were being invested in the most needy communities.

The Chair thanked Ms Scott for her presentation.

RESOLVED – That the presentation be noted.

33. CULTURAL STRATEGY UPDATE

The Chair welcomed Councillor Noakes, Cabinet Member for Culture and Leisure, and Mr Martin Shields, Corporate Director, to the meeting.

Members were presented with a report which updated them on progress made in achieving the current Cultural Strategy's targets from January to June 2015. The report also incorporated an action plan detailing planned activities from various stakeholders for the period July to December 2015.

Overview and Scrutiny Committee was asked to consider the information contained in the report and make any recommendations it considered appropriate to the Cabinet.

Following presentation of the report, Councillor Noakes referred to the recent Michael + Partners report and explained the importance of drawing up a new and up to date cultural strategy to enable the City Council to attract funding from the Arts Council. Members were advised that an Interim Culture Board had been set up to kick-start the process.

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Councillor Noakes explained the tight timescales and challenges posed by the process of creating a new strategy and implementing the recommendations in the Michael+ Partners report and welcomed the assistance of Overview and Scrutiny Members with the project.

The Committee discussed the following matters:-

1. It was noted that Overview and Scrutiny Members would act as consultees on any new strategy, but not in a task and finish group role.
2. A Member sought clarification on Cabinet portfolios for heritage and culture as there appeared to be a cross-over.
3. A Member observed that whilst events were increasing at the Guildhall there had been some recent cancellations and asked for information. The Corporate Director agreed to supply statistics to the Committee.
4. A Member queried whether Councillor Noakes had considered sponsorship for events as it was unrealistic to expect the Council to be able to fund all of them. Councillor Noakes confirmed that sponsorship options were being explored.
5. A Member remarked that the report was positive and upbeat and asked Councillor Noakes to thank the staff at the Guildhall for their efforts.
6. A Member commented on the temperature and acoustics in Blackfriars. The Corporate Director responded that Blackfriars was a seasonal venue which was popular in the summer, particularly for weddings. He added that the Council acted as custodians of the buildings for English Heritage.
7. A Member recommended that e-ticketing should be considered when procuring any new ticketing system for venues. As part of the discussion it was noted that the ticketing system at the Aspire Trust would continue to be separate.
8. A Member sought clarification on the opening times for the Fanzone during the forthcoming Rugby World Cup.
9. A Member referred to the plethora of different groups which all appeared to have the same membership and said it was important to diversify representation on these groups as much as possible. Councillor Noakes agreed with this comment and added that there would be consultation on the new strategy with a wide range of stakeholders.
10. A Member asked if there was a strategy for defining which buildings were clad in the City Centre. Councillor Noakes explained that this was not part of her portfolio. As a result of the discussion, the Committee decided to request a report from the Cabinet Member for Regeneration and Economy for a future meeting.

RESOLVED – That the report be noted.

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34. FINANCIAL MONITORING QUARTER 1 REPORT

The Chair welcomed Councillor Norman, Cabinet Member for Performance and Resources, and Mr Jon Topping, Head of Finance, to the meeting.

Members were presented with a report which set out financial monitoring details including budget variances, year-end forecasts, and progress made towards agreed savings targets for the first quarter ended 30th June 2015.

Overview and Scrutiny Committee was asked to note the contents of the report and make any recommendations it considered appropriate to the Cabinet.

Councillor Norman explained that this was an early snapshot of the Council's finances and that the position would become clearer at the end of quarter 2 when action would be taken if any of the targeted savings appeared to be in jeopardy.

There was a discussion on the significant budget savings target set for the Amey contract and as a result Members requested that Amey be invited to their meeting on 30 November 2015 so that the Committee could scrutinise their proposals for achieving the savings target.

RESOLVED – That the report be noted.

35. CABINET FORWARD PLAN

Members considered the latest version of the Cabinet Forward Plan.

RESOLVED – That the Cabinet Forward Plan be noted.

36. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME

The Committee considered the latest version of its work programme and amended it in line with suggestions made by Members.

RESOLVED – That the work programme, as amended, be noted.

37. FUTURE TASK AND FINISH GROUP TOPICS

The Chair outlined ideas which had been submitted by members of the public and Gloucester City Councillors for a future task and finish group study for the Committee.

RESOLVED – That a study regarding employment and skills opportunities for young people in the City be explored. The study would also look at health and inequalities in the City.

38. UPDATE ON OUTSIDE BODIES

There were no updates on this occasion.

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39. DATE OF NEXT MEETING

Monday 19 October 2015 at 18.30 hours.

Time of commencement: 6.30 pm hours

Time of conclusion: 8.35 pm hours

Chair



Meeting:	Overview and Scrutiny	Date:	19 October 2015
	Cabinet		11 November 2015
Subject:	Shopmobility Service Options Appraisal		
Report Of:	Cabinet Member for Communities and Neighbourhoods		
Wards Affected:	All		
Key Decision:	No	Budget/Policy Framework:	Yes
Contact Officer:	Gill Ragon, Head of Public Protection		
	Email: gill.ragon@gloucester.gov.uk	Tel: 396321	
Appendices:	1. Shopmobility user consultation results summary		

1.0 Purpose of Report

- 1.1 To outline the options for the future of the Shopmobility Service and to recommend that a procurement exercise is undertaken.

2.0 Recommendation

- 2.1 **Overview and Scrutiny** is asked to consider the information contained in the report and make any recommendations it considers appropriate to Cabinet.

- 2.2 **Cabinet** is asked to **RESOLVE** that:

- (1) That the Shopmobility Service is put out to open procurement with social value.
- (2) That the Head of Public Protection is given delegated powers to work in partnership with another District Council for this procurement exercise should a favourable opportunity arise.
- (3) That the Head of Public Protection in Consultation with the Cabinet Member for Communities is given delegated power to appoint the successful contractor at the end of the procurement process.

3.0 Background and Key Issues

- 3.1 The Shopmobility is a non-statutory service that aims to provide access to the city centre's facilities for people with mobility impairment. The service's core business is the provision of powered scooters and wheelchairs to help people who have limited mobility through permanent or temporary disablement, illness, accident or age. The service is much valued by users who are visiting the city centre.

- 3.2 Shopmobility has operated from Hampden Way car park in Gloucester since 1990. The Service was set up by the City Council when the city centre was pedestrianised. In May 2009 a satellite service was opened in Gloucester Quays, however the take up of the service in this location was poor and it was therefore closed in 2011. In February 2011 Cabinet approved a proposal to move the Hampden Way operation to the Eastgate Indoor Market. However, following a motion at the Council Meeting in April 2011, it was agreed that further consultation with Shopmobility users would take place, specifically relating to the relocation of the service to Eastgate Indoor Market.
- 3.3 In May 2011, 136 Shopmobility users were consulted specifically on the proposed move to Eastgate Indoor Market;
- 90% of users indicated that the Market was not their preferred location.
 - Of these users (126), most cited access from the car park as their main concern with the move.
 - 96 users also raised concerns with the access to Shopmobility via the lift.
 - Of the users surveyed 80% used the Shopmobility service 3 or more times per week.
- 3.4 In July 2011 based on the above, Cabinet resolved that the Shopmobility Service should remain at Hampden Way for the present time. The same report also resolved that the City Council look to commission a partner in the Third Sector to find a long term solution for the delivery of Shopmobility and its location in the City and that Officers liaise with Cheltenham Borough Council on the joint procurement of a service provider.
- 3.5 An annual membership charge was introduced in October 2012 at a rate of £20 plus VAT per annum. Users who do not wish to become a member can hire a scooter at a daily rate of £3.00. The service also offers longer term hire of manual wheelchairs.
- 3.6 Currently the service employs five staff on part time contracted hours and three staff on zero hours contracts, with one regular volunteer. The service is open six days a week, Monday to Saturday, 09:30 until 17:00. The fleet includes 40 scooters, 5 motorised wheelchairs and 5 wheelchairs, all donated by the public. (Two of the scooters were purchased and donated by the Friends of Shopmobility.)
- 3.7 The cost of running the service, between April 2014 to March 2015, is detailed in the table below:

Outgoings		Income	
Wages	£57,000	Membership fees	£6,600
Pensions/Insurance	£10,000	Daily hire charges	£6,300
Equipment/fleet repair	£4,800	Donations	£800
Site maintenance/utilities etc	£3,200	Donated goods sales	£6,700
Back office support	£2,000		
Rates/other	£1,000		
Total	£78,000	Total	£20,400
Overall net cost	£57,600		

- 3.8 From this table it can be seen that The Shopmobility service runs at a net cost to the Council of £57,600.
- 3.9 The Council budget for 2014/15 shows a reduction in funding for the Shopmobility service of £50,000. Whilst the Council has delayed this savings target, in the current economic climate it cannot continue to. It is therefore necessary to look at ways to adapt the service to reduce the cost to the Council Tax payer.
- 3.10 To make savings of this magnitude it would be necessary to find alternative funding streams and or find additional income generating opportunities. For example the NHS or Social Services by demonstrating the savings this service generates for these organisations by keeping people independent. However this is difficult to put a price to. Alternatively it may be possible to secure an income from sponsorship or advertising from Commercial operations. In addition if Shopmobility was run by an organisation with a similar service it may be possible to reduce overheads. For example an organisation with a workshop might also be able to maintain the scooters. All of these are opportunities that the City Council is struggling to take up as it does not possess the necessary skills or contacts. However, should a third party take over Shopmobility then alternative funding streams may become available or alternatively by partnering with an organisation already working in this field, savings may be achieved through use of existing processes and resources. Potentially these include grant funding, advertising on scooters as well as possible synergy with their existing services.
- 3.11 From time to time small sums of money are bequeathed to the Shopmobility service, however one larger sum of £30,000 was also left for the Shopmobility Project. Whilst the smaller sums have been used the £30,000 has not and is still held by the Council. This money has a covenant attached stating that it can only be used for the Shopmobility project. This sum of money would be made available to any future organisation running the service provided any proposals they had for using it was agreed to by the City Council.
- 3.12 In July and August this year 2 consultation exercises were undertaken. One of these was with the users of the Shopmobility Service and residents of the City,

whilst the other was with organisations who might have an interest in running the Shopmobility Service.

- 3.13 During the Shopmobility user and resident consultation 47 survey responses were received and 3 drop in sessions were held. The results of the survey are attached to this report as appendix 1.
- 3.14 At the same time as the survey was conducted a pre-market engagement exercise was also undertaken to determine what, if any, interest there was likely to be to running this service. Three organisations submitted proposals, one was from a Charity, and another was from a Social Enterprise whilst the 3rd one was from a Commercial organisation. Each proposal included ideas on how they would run the service, how they would reduce the costs as well as how they would bring in additional income. This indicates that there is likely to be interest from all types of organisation if a procurement exercise is undertaken.
- 3.15 The Public Services (Social Value) Act 2012 requires authorities to consider in the context of procuring services how economic, social and environmental wellbeing may be enhanced. With the Shopmobility Service it is easy to see that social value could be included for example organisations could be asked to work with the long term unemployed. The advantage of this option is that any organisation can bid but that the City Council can ensure that the end result will be one of a net gain in social value.
- 3.16 In addition in the user and resident consultation exercise 14 respondents expressed a preference for a social enterprise to run the service and 16 expressed a preference for an organisation from the voluntary sector. An open procurement with social value should encourage interest from these types of organisations. The scope for the council to require social value as part of the contract means that there need be no restriction on the type of organisations that can have an opportunity to bid.
- 3.17 It is therefore recommended that a full procurement exercise is undertaken and that social value is included in the tender and contract documents.

4.0 Asset Based Community Development (ABCD) Considerations

- 4.1 Open procurement of this service building in social value whilst listening to the views of the service users is very much in line with ABCD. ABCD will see the service develop with people that are dependent upon each other running the operation. By involving Social Enterprises and the Voluntary Sector and including social value ABCD is being used.

5.0 Alternative Options Considered

- 5.1 A range of options were considered for this service in order to achieve the £50,000 budget saving which are listed below together with the reasons why they are not recommended at this point in time.
- 5.2 Option 1 - Keeping the status quo. Reviewing the existing position it is apparent that savings to the budget cannot be found. In the present financial climate the cost of the service is unviable. Based on previous years and 2014-15 figures above the

net operating costs will remain in the tens of thousands. Therefore this option is not recommended.

- 5.3 Option 2 - Increase charges to cover costs. The current membership charge is £20 (plus VAT unless exempt) per annum and the daily hire rate for occasional users is £3. To reduce the operating costs over a three year period to a point where the service would be self financing would mean an annual rate increase of over 100% initially. An estimate is in year 1 membership would have to rise to £50 plus VAT, year 2 £100 and Year 3 £150. Similarly daily hire rates would need to rise from £3 year 1, to £10 year 2 and £20 in year 3. Given the demographic of the majority of Shopmobility users these increases would make the service unaffordable for most and those that could afford to pay are unlikely to be willing to pay these prices which would result in a loss of members and daily users. This would leave the service under used and underfunded. In addition in the user and resident consultation survey only 3 out of 47 people that responded thought that increasing the fees was an acceptable option for generating the £50,000 saving. Therefore this option is not recommended.
- 5.4 Option 3 – To reduce the hours of operation of the service. This option is unlikely to deliver the savings required. For example a reduction in hours from 7.5 per day (9.30am to 5pm 6 days per week) to 5 per day (10am to 3pm 6 day per week) could generate a saving of around £19,000. To reduce the service hours any more than this is likely to impact heavily on the users who have clearly indicated in the user and resident survey that the current hours of operation are one of the key things that they like about the service. In addition if the hours are reduced too far then the service is unlikely to remain viable as use would decline. Therefore this option is not recommended.
- 5.4 Option 4 – A ‘light touch’ procurement exercise for social and other specific services. This approach does not really give the City Council or prospective bidders any real advantage and therefore this option is not recommended.
- 5.5 Option 5 – Open procurement to include social value. This is the recommended option as outlined in paragraph 3.14.
- 5.6 Option 6 - Shared service with Cheltenham Borough Council Shopmobility. This option was appraised in 2012/13 in a previous review. The appraisal found there was no opportunity to make any significant savings or any improvement to either Cheltenham or Gloucester service provision. Recent discussions with Cheltenham management has shown that Cheltenham Shopmobility is in a similar position to Gloucester with outgoings far outweighing income. In addition their costs per hire are £21.00 compared to ours which are around £8.00. Cheltenham are also, at present, having to identify a new site to operate from as their current site lease is coming to an end. Therefore it is recommended that this option not be considered at present. If however the situation changes and it looks advantageous to consider sharing with Cheltenham then officers will take this forward.
- 5.7 Option 7 - Asset transfer to the community. Whilst this might be considered the ideal option the pre-market engagement exercise indicates that there is not currently a community group that would be interested in taking this forward. Although Gloucester Shopmobility Service does have a Friends group they did not submit a proposal under the pre-market engagement exercise and indicated that

the current membership, due to health and / or age might struggle to take the service on.

- 5.8 Option 8 – To close the service. Option 8 has not been seriously considered due to the negative impact that it would have on the users. Whilst this would achieve the savings required, it would leave many residents of Gloucester with a permanent or temporary disability isolated and without a means to maintain a level of independence that is critical to their general wellbeing. This would have a knock on cost to other services such as the NHS and Social Services.

6.0 Reasons for Recommendations

- 6.1 If the Shopmobility service is successfully tendered immediate savings would be made from wages. Also back office costs would be saved. Although to secure the future of the service, there may be a need to enter into an agreement whereby support is provided on a decreasing scale over say 3 years. However it is likely that after a period of support, Shopmobility would be completely independent and largely self financing therefore removing the financial burden to the council, while still providing a much needed service to those with impaired mobility whilst also generating income for city centre businesses. As explained above during a recent pre-market engagement exercise 3 organisations submitted proposals. One was from a Charity, another was from a Social Enterprise whilst the 3rd one was from a Commercial organisation. This supports the notion that an open procurement with built in social value is the appropriate way forward. If all interested potential service providers have an opportunity to bid this will also give the best opportunity to guarantee a secure future for this important service.

7.0 Future Work and Conclusions

- 7.1 Preparation of the tender documentation to include TUPE agreement, opening hours, staffing levels and predicted financing details. It will also include the approach the Council is to adopt in connection with the premises that the Service occupies as well as the assets i.e. the scooters.

8.0 Financial Implications

- 8.1 The 2014/15 budget set a savings target of £50000 for this service area. The proposed procurement will enable delivery of these required savings to progress, however as raised earlier in this report this maybe over a period of time.

(Financial Services have been consulted in the preparation this report.)

9.0 Legal Implications

- 9.1 The City Council has been through a pre-market engagement exercise to explore options for its in house Shopmobility Service. Organisations that have participated in the exercise cannot be excluded from, or given any unfair advantage in, any future procurement.
- 9.2 Because there is potential for City Council service to be outsourced, as part of a Best Value Duty under Section 3 of the Local Government Act 1999 as amended, the City Council is required to go through a statutory Best Value consultation

exercise. Such an exercise is to involve Council Tax payers, those who use or are likely to use the service and those appearing to have an interest in any area where the Council carries out its functions.

- 9.3 In carrying out any procurement, the City Council will need to follow the procedures set out in the Contract Standing Orders of its Constitution and the provisions of the Public Contracts Regulations 2015.
- 9.4 The City Council will need to decide how Shopmobility existing assets and future donations are to be dealt with if the procurement option is taken.
- 9.5 The City Council will need to decide the terms and conditions that will apply to the occupancy of the existing Shopmobility site if the procurement option is taken.
- 9.6 An Invitation to Tender set of documents will need to be drawn up by the City Council, including a Specification for the Service and Contract Terms and Conditions if the procurement option is taken.
- 9.7 TUPE transfer will apply to staff if the procurement option is taken.
- 9.8 Under the Public Services (Social Value) Act 2012 the City Council is required to Consider and demonstrate it has considered how the Shopmobility Service, if procured, might improve the economic, social and environmental wellbeing of the area..

(One Legal have been consulted in the preparation this report.)

10.0 Risk & Opportunity Management Implications

- 10.1 There is a risk that it will not be possible to find a suitable partner to run this service and that the Council does not realise the £50,000 savings target. The pre-market engagement exercise indicates that there is interest in the service and that this is not the case.

11.0 People Impact Assessment (PIA):

- 11.1 Staff transferring to another organisation will be covered by TUPE regulations. A condition will be included in any contract to ensure that any fees are set in consultation with the City Council to ensure that fees are kept at a reasonable level. By including social value in the tender requirements positive action is being included. The Council is also committed to finding a way for the Shopmobility Service to be continued but at the same time delivering the budget savings. As long as the service continues people with temporary or permanent disabilities are not disadvantaged in accessing the City Centre.
- 11.2 The PIA Screening Stage was completed and did not identify any potential or actual negative impact, therefore a full PIA was not required.

12.0 Other Corporate Implications

Community Safety

12.1 The Shopmobility service is a member of City Safe.

Sustainability

12.2 By including social value in the tender and adopting the ABCD approach to the future of this service a sustainable approach is being taken.

Staffing & Trade Union

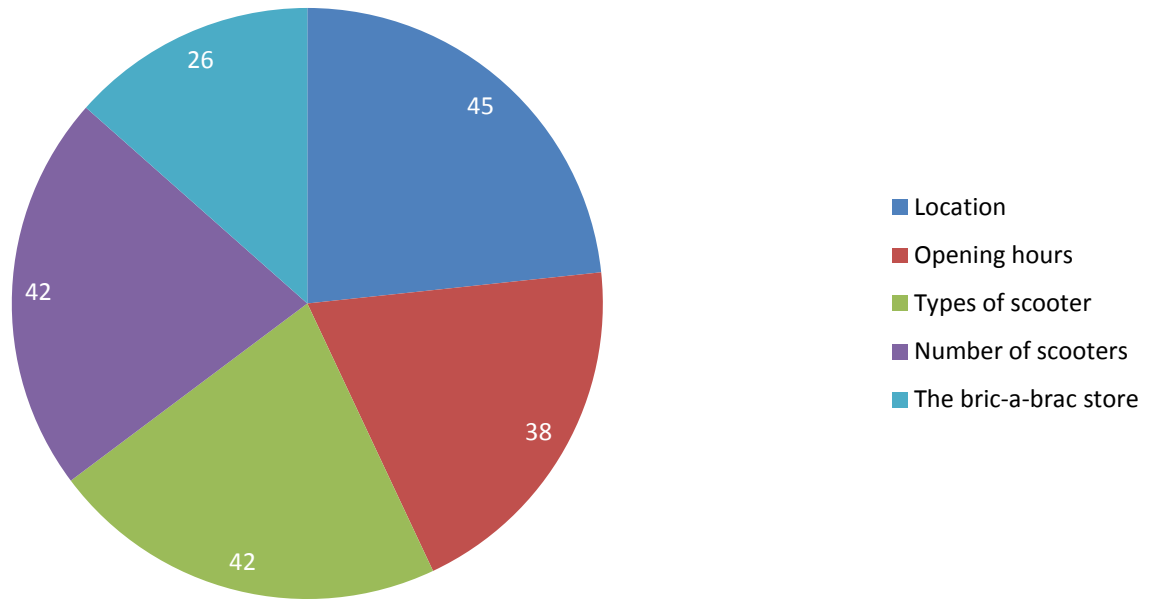
12.3 TUPE will apply to any staff transferring.

Press Release drafted/approved

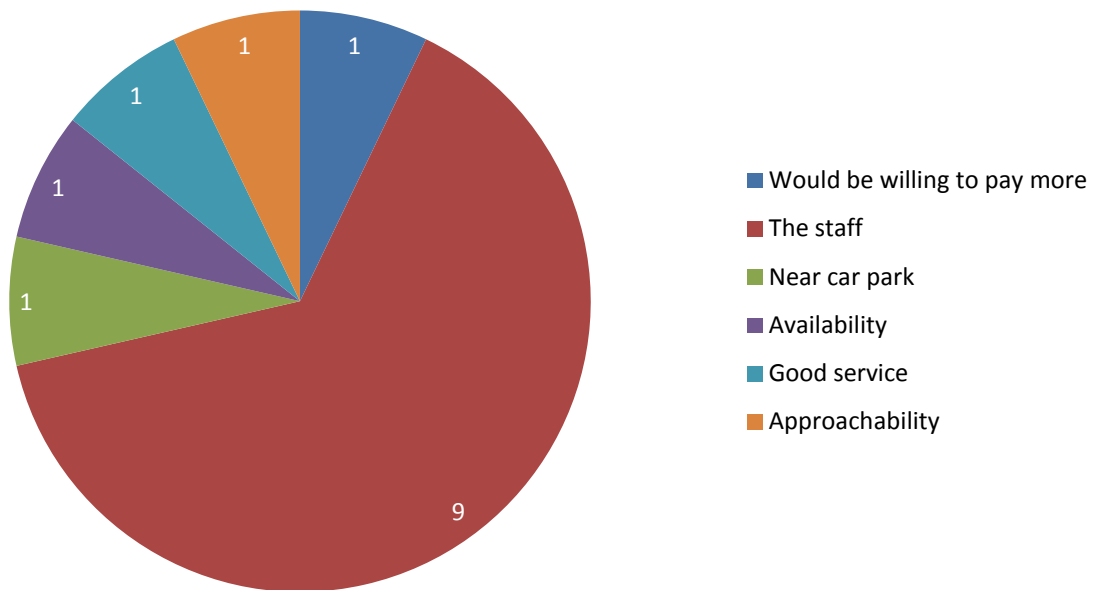
12.4 It is deemed to be premature at this stage.

Background Documents: User Survey
Pre-market engagement papers and proposals.
The Public Services (Social Value) Act 2012
The Public Services (Social Value) Act 2012 Explanatory
Note

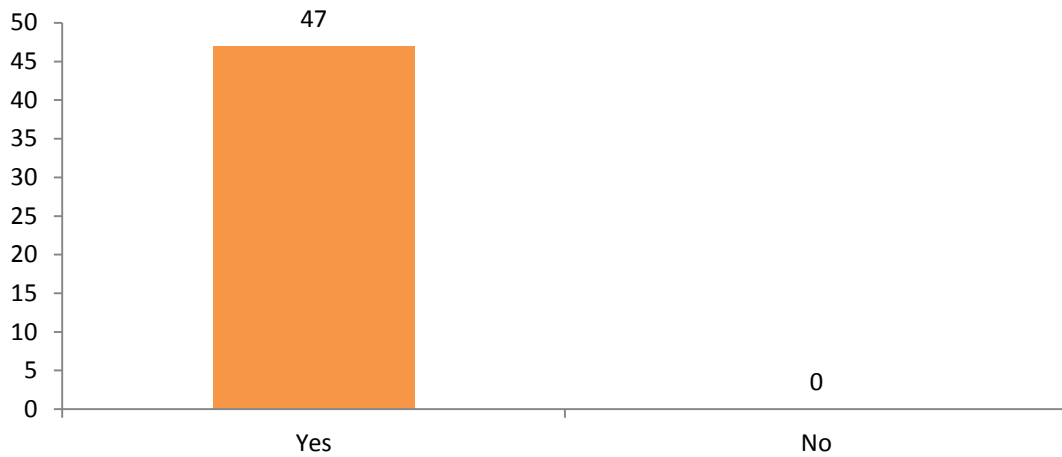
What do you like about the current Shopmobility Service?



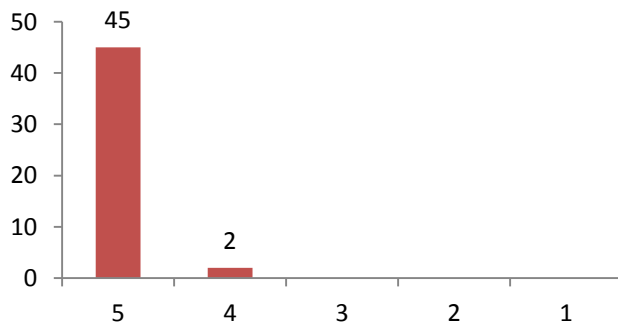
What do you like about the Service...Other



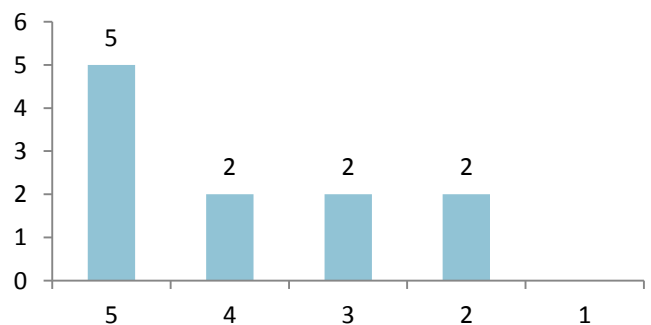
Would you recommend the service to others?



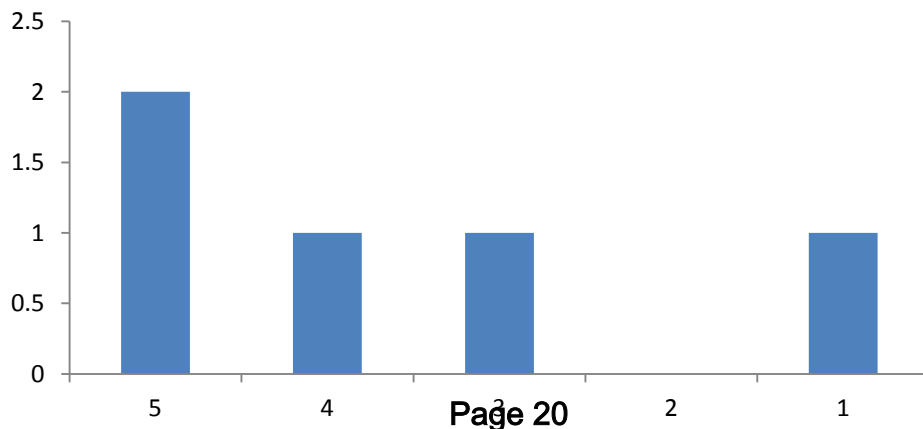
How would you rate the Gloucester service? 5 = Excellent, 1= Poor



How would you rate the Cheltenham Service? 5 = Excellent, 1 = Poor



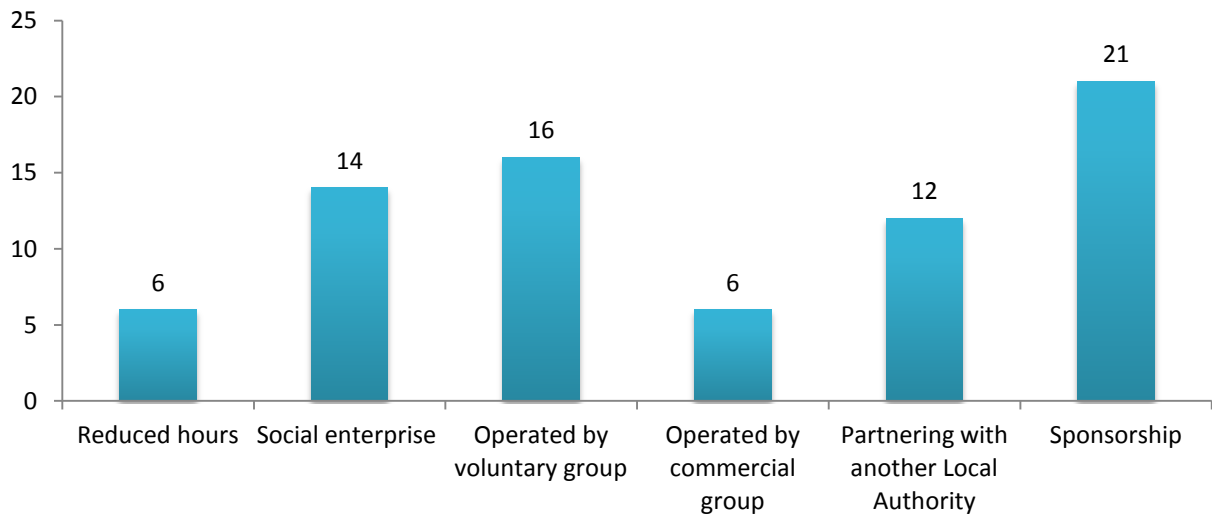
How would you rate the Weston Super Mare Service? 5 = Excellent, 1 = Poor



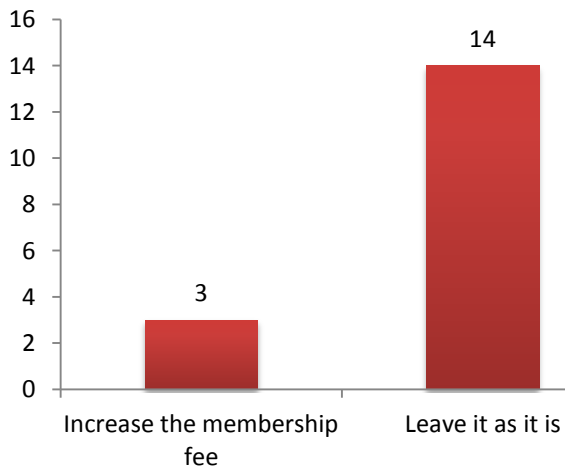
What is the most important thing to you about the Shopmobility Service?



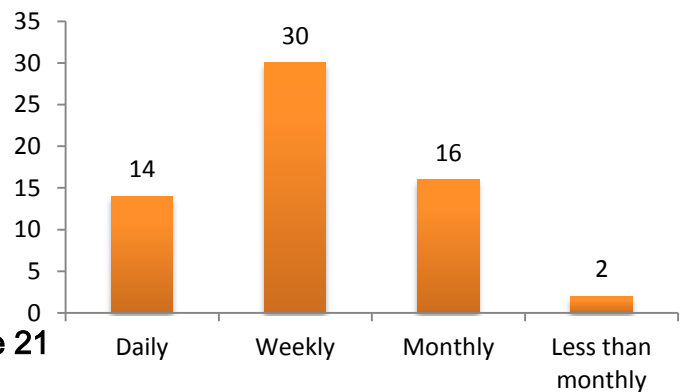
The Council needs to save £50,000. Which is the most acceptable way of doing so?



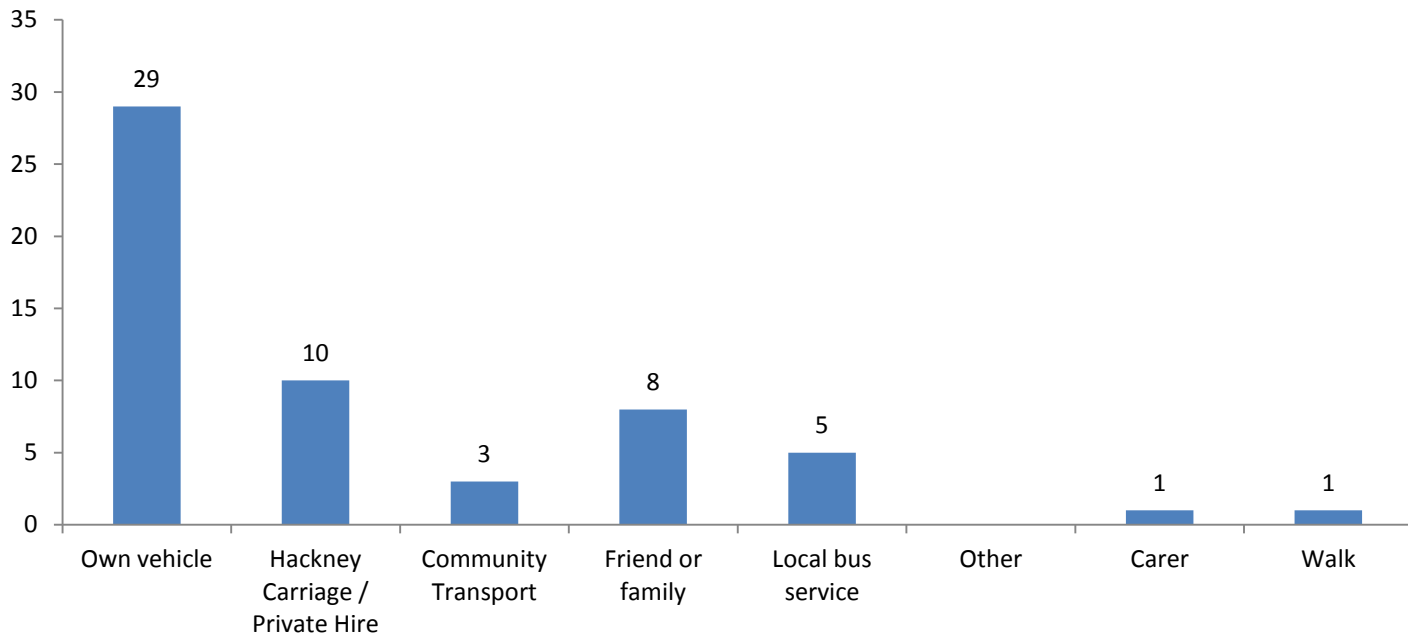
Other suggestions for saving £50,000



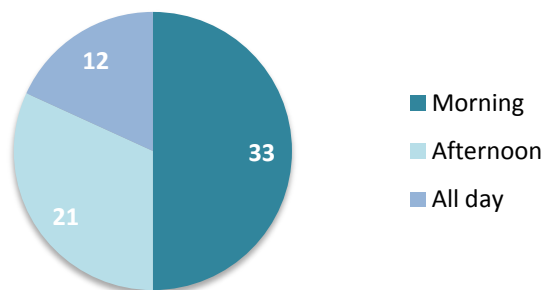
How often do you use the service?



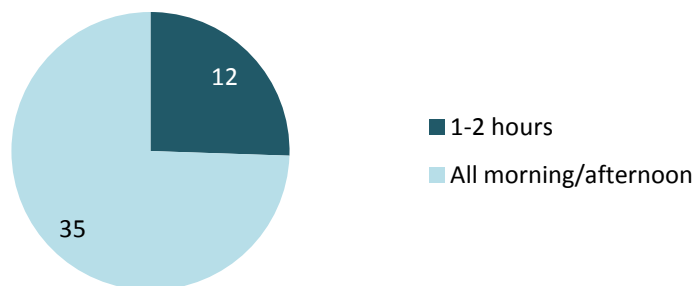
How do you access the service?



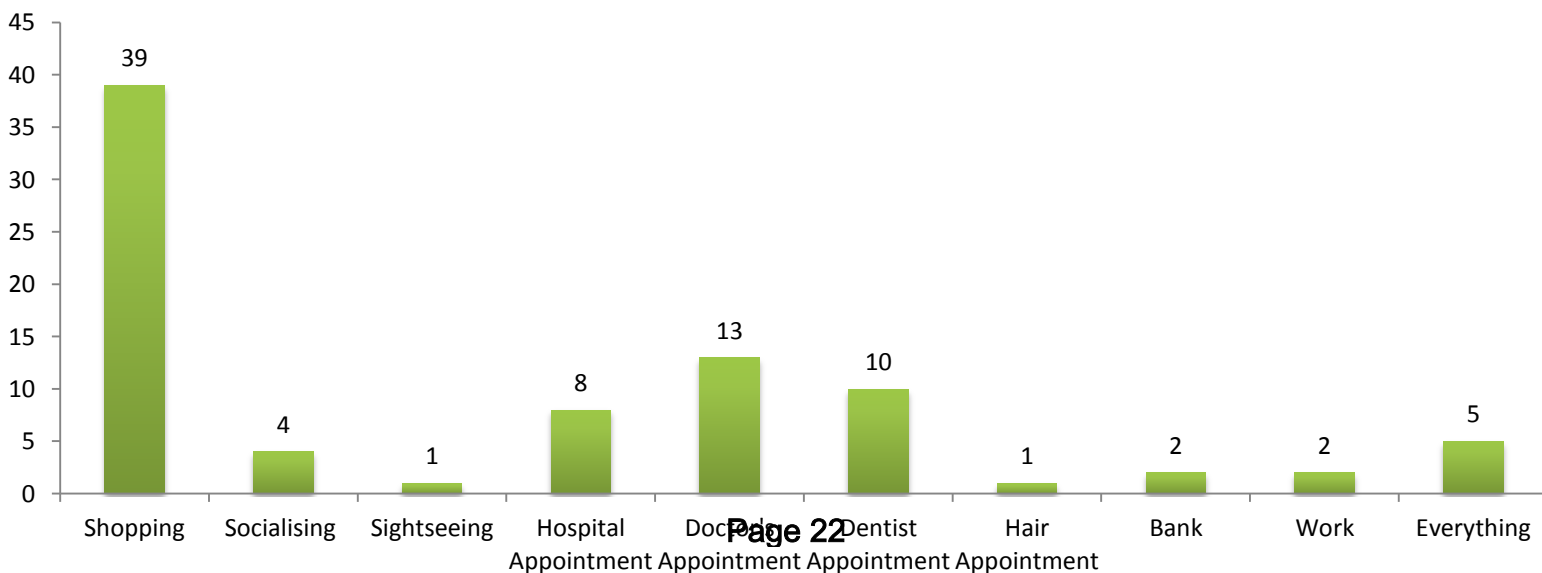
At what time of day do you use the service?



How long, on average, do you use the service for?



What do you use the scooter for?





Meeting:	Overview and Scrutiny Committee	Date:	19 October 2015
Subject:	Monitoring of Task and Finish Group Recommendations on the Management of Parcels of Unadopted Green Land		
Report Of:	Democratic and Electoral Services Manager		
Wards Affected:	All		
Key Decision:	No	Budget/Policy Framework:	No
Contact Officer:	Meyrick Brentnall, Environmental Planning Service Manager		
	Email:	meyrick.brentnall@gloucester.gov.uk	Tel: 396829
Appendices:	1. Monitoring Sheet		

FOR GENERAL RELEASE

1.0 Purpose of Report

1.1 This report sets out progress made against implementation of the recommendations of the Overview and Scrutiny Committee's Task and Finish Group on the Management of Parcels of Unadopted Green Land.

2.0 Recommendations

2.1 Overview and Scrutiny Committee is invited to comment on progress identified in Appendix 1 and to request further monitoring if appropriate.

3.0 Background and Key Issues

3.1 The Task and Finish Group was formed in September 2014 to devise a strategy for dealing with parcels of unadopted green land in the City and neglected paths and green areas close to riverbanks and courses.

3.2 Following several meetings and the evaluation of various pieces of evidence, the Group published its final report and recommendations in March 2015.

3.3 On 25 March 2015, the Chair of the Task and Finish Group presented the report to Cabinet. Cabinet resolved the following:-

'That the recommendations of the Task and Finish Group be considered, and matters that can be actioned without the need of a further report be implemented at the earliest opportunity and matters requiring more detailed consideration be the subject of a further report to Cabinet as necessary.'

3.4 It is good practice to monitor the implementation of Task and Finish Group recommendations approximately six months from acceptance of the Group's findings.

4.0 Asset Based Community Development (ABCD) Considerations

4.1 ABCD considerations were taken into account during the life of the Task and Finish Group study and will be followed through during implementation of any agreed recommendations.

5.0 Alternative Options Considered

5.1 Not Applicable.

6.0 Reasons for Recommendations

6.1 Monitoring of Task and Finish Group recommendations ensures that the important work carried out by the Group is not lost or overlooked.

7.0 Future Work and Conclusions

7.1 Appendix 1 sets out progress made against implementation of the recommendations of the Task and Finish Group. If Overview and Scrutiny Committee is not satisfied with progress made they can request further monitoring at 3 or 6 months' time.

8.0 Financial Implications

8.1 There are no direct financial implications in this report, but it is possible that some may be identified in Appendix 1.

(Financial Services have been consulted in the preparation this report.)

9.0 Legal Implications

9.1 There are no direct legal implications in this report, but it is possible that some may be identified in Appendix 1.

(One Legal have been consulted in the preparation this report.)

10.0 Risk and Opportunity Management Implications

10.1 There are no risk and opportunity management implications arising from this report.

11.0 People Impact Assessment (PIA):

11.1 The PIA Screening Stage was completed and did not identify any potential or actual negative impact, therefore a full PIA was not required.

12.0 Other Corporate Implications

Community Safety

12.1 There are no community safety implications arising out of this report.

Sustainability

12.2 There are no sustainability implications arising out of this report.

Staffing and Trade Union

12.3 There are no staffing or trade union implications arising out of this report.

Press release drafted/approved

12.4 A press release was issued in March 2015 to coincide with the publication of the Task and Finish Group's report.

Background Documents: None

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OVERVIEW AND SCRUTINY COMMITTEE TASK AND FINISH GROUP MONITORING SHEET

TOPIC	Management of Parcels of Unadopted Green Land
DATE CONCLUDED	March 2015
PRESENTED TO CABINET	25 March 2015
MONITORING DATE	19 October 2015

RECOMMENDATION	LEAD OFFICER(S)	PROGRESS/ACTION TAKEN	STATUS
LEGACY ISSUES			
1. Legacy issues to be tackled by identifying land ownership details in the first instance	Environmental Planning Manager/ Tree and Landscaping Assistant	Ongoing, mostly in response to Members and the Public	Ongoing
2. Developers to be lobbied	Environmental Planning Manager/ Senior Planning Compliance Officer	As part of ongoing negotiations with developers regarding the adoption of land. Enforcement team have been made aware of issues	Ongoing
3. Residents to be written to where land is found to be in private ownership	Environmental Planning Manager/ Tree and Landscaping Assistant	Ongoing. Currently reactive, i.e. when an issue has been identified	Ongoing
4. Community clean-ups to be encouraged involving Amey, County Council and Gloucester City Homes, where appropriate	Interim Neighbourhood Services Manager/ Amey	Ongoing as part of clean up days.	Ongoing
5. Residents to be encouraged 'you blitz it and we might adopt it' provided the advice of Council Officers is followed	Interim Neighbourhood Services Manager/ Environmental Planning Manager	Reactive in response to resident/Member concern. Each site to be assessed on merits re final adoption. See point 8	Ongoing

6. Where appropriate, residents to be able to take ownership of odd pieces of land which are of no value or use to the City Council to ensure the land is maintained	Environmental Planning Manager/ Tree and Landscaping Assistant	Ongoing, as requested by members of the public. Planning consent may be needed and there may a requirement for restrictive covenants	Ongoing
LEGACY ISSUES			
7. Potentially unsafe areas to be tackled by Amey on an emergency case by case basis	Amey/ Interim Neighbourhood Services Manager/Environmental Planning Manager	Amey have agreed to this and is the current informal policy	Complete/ Ongoing
MOVING FORWARD			
8. Policy to be drafted for dealing with unadopted green land	Environmental Planning Manager	There are potential financial implications of formally adopting a policy as any commitment to adopt land will inevitably have ongoing maintenance costs. Presently sites are judged on their individual merits. See above with regard dangerous/unsafe sites	Ongoing
9. Planning Officers should look at the most appropriate means of ensuring small areas of unadopted land do not slip through the net, such as using a 'checklist'	Environmental Planning Manager/ Development Control Manager	A checklist may not be the most appropriate tool given the complexity of the development process. However, the Environmental Planning Manager has facilitated a seminar raising the issue amongst Development Control and similar staff. This will be refreshed as and when necessary	Ongoing

10. Developers to be encouraged to maintain unadopted land that they are responsible for	Senior Planning Compliance Officer/ Environmental Planning Manager/ Tree and Landscaping Assistant	Ongoing discussions with developers. As a last resort there is the potential to use Section 215 of Town and Country Planning Act where it can be shown there is a detriment to neighbourhood amenity	Ongoing
OTHER RECOMMENDATIONS			
11. Information to be placed on the Council's website advising residents of their options for dealing with overgrown areas of land	Web Manager/ Environmental Planning Manager	Completed. New page inserted along with parks and open spaces giving advice and who to contact	Complete
12. Assistance for community groups both in terms of financial help through funding and through mentoring by other established voluntary groups, to be publicised on the Council's website	Interim Neighbourhood Services Manager/ Environmental Planning Manager	Promotion of Asset Based Community Development generally and through publicity on Council Website	Complete/ Ongoing
13 .Councillors to be informed of the City Council's intranet mapping system and how to manipulate it, subject to access levels being pre-set	GIS Officer/ Environmental Planning Manager	One Councillor is being piloted. On the assumption this goes smoothly all Councillors will be invited to use the system. There are issues however, with the validity of the data which will be overcome by the introduction of a new GIS system.	Ongoing

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Aspire Sports and Cultural Trust

COMMITTEE	: OVERVIEW AND SCRUTINY
DATE	: 19th October 2015
SUBJECT	: Aspire Performance for year 2014/15 and updated Business Plan for period 2015/16 to 2018/19
REPORT BY	: Steve Elway – Chief Executive Jacquie Douglas – Business Development Director
NO. OF APPENDICES	: 6 – ALL CONTAINING EXEMPT INFORMATION A - Key Performance Indicator (KPI) summary (2014/15) B - Activity during the Period (2014/15) C – Health Improvement Projects D – 5 Year Business Plan (2015/16 to 2018/19) E – Cumulative Savings to Management Fee F – Trust Action Plan

EXEMPTIONS

The public are likely to be excluded from the meeting during consideration of part of this report as it contains exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

1.0 PURPOSE OF REPORT

- 1.1 To report performance of Aspire Sports and Cultural Trust (Aspire) to it's Business Plan for the year ending 2014/15.
- 1.2 To present an update of the 5 Year Business Plan for the period 2015/16 to 2018/19.

2.0 RECOMMENDATIONS

- 2.1 That Members accept this report as an update of performance against the plan for the year ending 2014/15.
- 2.2 That Members note the update to the 5 Year Business Plan for the period 2015/16 to 2018/19.

3.0 BACKGROUND - 2014/15 PERFORMANCE

- 3.1 The overall financial performance of the Trust for the year ending 2014/15 has been good. Income targets exceeded expectation and expenditure was tightly controlled and savings measures deployed to achieve a net unrestricted surplus before pension liability movement for the period of £371,584.
- 3.2 In accordance with FRS17 (Accounting provision) the pension liability of £470,000 that exists at 31st March 2015, has been recognised in full, resulting in a balance sheet net deficit for the year of £98,416.
- 3.3 A summary of the income stream key performance measures (KPIs) are included at Appendix A.
- 3.3.1 The continued excellent performance of our combined 'wet side' products (swim courses; school swimming and pool hire) performed 5% above income target and achieved income of £976,042 for the year.
- 3.3.2 Oxstalls Sports Park performed well, achieving an additional 1% income above projected target, with income of £496,115 for the year.
- 3.4 Overall expenditure for the period was £115,795 less than budgeted of which 70% was attributable to staff cost savings, 10% attributable to marketing cost reductions, 10% saved on premises expenses and the remaining 10% a mixture of operation cost reductions.
- 3.5 A summary of our programmed activity for the 2014/15 period is included at Appendix B.
- 3.6 A range of health and social prescribing initiatives are undertaken by Aspire in partnership with a variety of organisations, to include GPs; schools; the Community Health Trainers; community groups and the like. Appendix C includes a snapshot of some of these initiatives and testimonials of those attendees and clients we have engaged with.

- 3.7 The Management Fee saving for the year of £100,000 (plus VAT) was achieved, as agreed and to plan. The overall cumulative savings to the City Council, by way of the Management fee, achieved by Aspire for the period from 2008/9 to 2014/15 totals £2,441,919. In addition, Aspire has undertaken facility improvement and development investment, in excess of £1,200,000.

4. PROGRESS – 5 YEAR BUSINESS PLAN (2014/15 TO 2018/19)

- 4.1 The business model and strategic direction of the Trust will ensure that:
- 4.1.1 The Trust can be financially self-sufficient by 2018/19 and operate without the support of a contractual management fee for GL1 and Oxstalls Sports Park;
 - 4.1.2 The Trust achieves an annual financial surplus above breakeven; and
 - 4.1.3 The Trust delivers charitable and commercial outcomes to be sustainable into the future.
- 4.2 The key strategic issues to be addressed by the Trust for the period are:
- 4.2.1 To continue to implement austerity measures;
 - 4.2.2 To continue to close the financial gap of the agreed reduction in the contractual management fee payable by Gloucester City Council, with particular emphasis on year 2018/19 (the agreed management fee reduction profile is included. (Appendix E);
 - 4.2.3 Provide services that represent value for money in our competitive local markets.
- 4.3 The updated Business Plan is included at Appendix D (excludes Appendices – available on request) and sets out a method by which these strategic objectives can be achieved, namely by:
- 4.3.1 Adding to and developing our facility portfolio– continuing to bring new products and services to the market;

- 4.3.2 Increasing participation through further development of our product offer and continuing to be creative in utilising capacities within our facilities;
- 4.3.3 Achieving organisational and operational efficiencies that improve product ranges, reduce operational costs and increase value to our customers; and
- 4.3.4 Reducing and controlling overhead costs in energy consumption, working practices and employment of staff.

4.4 The overall projected cumulative savings to the City Council management fee achieved by Aspire for the period 2008/9 to 2018/19 (when no management fee will be paid) is forecast at £7,542,686. The reduction profile and cumulative impact of the management fee savings is included at Appendix E.

5.0 CURRENT YEAR (2015/16) POSITION – AT AUGUST 2015

- 5.1 Progress to the current year business plan has gone well to date, with income streams meeting targeted projections and expenditure being controlled and continually under review.
- 5.2 Aspire remains committed to the saving of £200,000 (plus VAT) to the management fee for the period.

6.0 FUTURE WORK

- 6.1 Progress to the business plan is on target with new initiatives, product development and continued community outreach development outcomes being undertaken, as contained within the Trust Action Plan (see Appendix F)
- 6.2 Our key objectives for 2015/16 are to primarily aimed at retaining existing customers, developing existing markets and bridging the current financial gap in our forecasts for 2018/19 and beyond by:
 - Continuing to develop our capital investment programme to maximise capacity, increase usage and ensure availability of funds to cover these costs;
 - Further develop our programmes of activity to increase usage, particularly focusing on the family and under 8 year old markets;

- To work with the private and public sector to expand our facility management portfolio and broaden the availability of our charitable services; and
- To be as effective and efficient as possible in achieving our strategic outcomes.

7.0 CONCLUSIONS

7.1 The business model of the Trust will ensure that the objectives and outcomes contained within the Management Agreement between Gloucester City Council and Aspire can be achieved within the context of a projected reduction in the management fee.

7.2 The ability of the Trust to create an annual surplus above income and expenditure, together with appropriate levels of financial borrowing, will ensure that:

7.2.1 It can meet its facility maintenance obligations (as contained within the management agreement and included within the Business Plan (Appendix D – Paragraph 5.1, Page 20;

7.2.2 It is able to maintain service quality and refresh product lines;

7.2.3 It can be financially self-sufficient by 2018/19; and

7.2.4 It can meet it's charitable obligations in terms of community access, contributing to the local economy and playing a key role in supporting local people to be active and healthy.

8.0 FINANCIAL IMPLICATIONS

8.1 As contained with this report and associated appendices.

9.0 HUMAN RESOURCE IMPLICATIONS

9.1 N/A

10.0 MARKETING AND SALES IMPLICATIONS

10.1 N/A

11.0 LEGAL IMPLICATIONS

11.1 None.

12.0 RISK MANAGEMENT

12.0 N/A

13.0 PREDICTIVE IMPACT ASSESSMENTS (EQUALITIES)

13.1 N/A

14.0 OTHER CORPORATE IMPLICATIONS

14.1 N/A

Background Papers: Management Agreement

Person to Contact: Steve Elway
Tel: 01452 396601
Email: steve.elway@aspiretrust.org.uk

Jacquie Douglas
Tel: 01452 396601
Email: Jacquie.douglas@aspiretrust.org.uk

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GLOUCESTER CITY COUNCIL

CABINET FORWARD PLAN FROM NOVEMBER 2015 TO MARCH 2016

SUBJECT (and summary of decision to be taken)	PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)	
NOVEMBER 2015						
NON Page 111	Treasury Management Update Quarter 2 Report 2015/16 <u>Summary of decision:</u> To update Cabinet on treasury management activities. <i>Wards affected: All Wards</i>	11/11/15 23/11/15	Cabinet Audit and Governance Committee Cabinet Member for Performance and Resources			Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk

KEY	<p>Waste & Recycling Review Progress Report</p> <p><u>Summary of decision:</u> To update Cabinet on progress that has been made in reviewing the waste & recycling service and to present a preferred option for how the waste & recycling fleet will be replaced during 2016/2017.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/11/15</p> <p>11/11/15</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Environment</p>			<p>Lloyd Griffiths, Head of Neighbourhood Services Tel: 01452 396355 lloyd.griffiths@gloucester.gov.uk</p>
NON	<p>Asset Management Strategy Update</p> <p><u>Summary of decision:</u> To seek approval for the Asset Management Strategy for 2015.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/11/15</p> <p>11/11/15</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Regeneration and Economy</p>			<p>Mark Foyn, Acting Asset Manager Tel: 01452 396271 mark.foyn@gloucester.gov.uk</p>

NON	<p>Shopmobility Service Options Appraisal</p> <p><u>Summary of decision:</u> To outline options for the future of the Shopmobility Service and to seek approval for a procurement exercise to be undertaken.</p> <p><i>Wards affected: All Wards</i></p>	19/10/15 11/11/15	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Gill Ragon, Head of Public Protection Tel: 01452 396321 gill.ragon@gloucester.gov.uk</p>
NON Page 113	<p>Options for extending the Gull population reduction programme</p> <p><u>Summary of decision:</u> To seek approval for the extension of the Gull reduction programme into further areas of the City.</p> <p><i>Wards affected: All Wards</i></p>	11/11/15	<p>Cabinet Cabinet Member for Environment</p>			<p>Julie Wight, Private Sector Housing & Environmental Protection Team Service Manager Tel: 01452 396320 Julie.Wight@gloucester.gov.uk</p>
NON	<p>Appraisal of the Social Prescribing Pilots</p> <p><u>Summary of decision:</u> To update Members on the outcomes of the social prescribing pilots.</p> <p><i>Wards affected: All Wards</i></p>	11/11/15	<p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Gareth Hooper, Senior Engagement and Partnerships Officer Tel: 01452 396266 gareth.hooper@gloucester.gov.uk</p>

NON	<p>Annual report on the grant funding provided to Voluntary Community Sector</p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	11/11/15	Cabinet Cabinet Member for Communities and Neighbourhoods			Gareth Hooper, Senior Engagement and Partnerships Officer Tel: 01452 396266 gareth.hooper@gloucester.gov.uk
KEY Page 114	<p>Enforced sale of 71 Nine Elms Road, GL2 0HF</p> <p><u>Summary of decision:</u> To seek approval to progress the enforced sale of 71 Nine Elms Road, GL2 0HF.</p> <p><i>Wards affected: Elmbridge</i></p>	11/11/15	Cabinet Cabinet Member for Housing and Planning			Julie Wight, Private Sector Housing & Environmental Protection Team Service Manager Tel: 01452 396320 Julie.Wight@gloucester.gov.uk

NON	<p>Flood Improvement Works Update</p> <p><u>Summary of decision:</u> To update members of the flood alleviation works which have been completed across the City throughout 2014/2015, those that are currently in progress and to outline future planned works.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/11/15</p> <p>11/11/15</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Environment</p>			<p>Wayne Best, Environmental Protection Service Manager Tel 01452 396307 wayne.best@gloucester.gov.uk</p>
NON	<p>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	<p>11/11/15</p> <p>23/11/15</p> <p>26/11/15</p>	<p>Cabinet</p> <p>Audit and Governance Committee</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Ross Cook, Corporate Director Tel: 01452 396355 ross.cook@gloucester.gov.uk</p>

NON	<p>Draft Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To update Cabinet on the draft budget proposals</p> <p><i>Wards affected: All Wards</i></p>	<p>7/12/15</p> <p>9/12/15</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p>Financial Monitoring Quarter 2 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the second quarter 2015/16.</p> <p><i>Wards affected: All Wards</i></p>	<p>7/12/15</p> <p>9/12/15</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

KEY	<p>Kings Quarter</p> <p><u>Summary of decision:</u> To review progress made by the City Council's development partner in the delivery of the proposed scheme.</p> <p><i>Wards affected: Westgate</i></p>	9/12/15	Cabinet Cabinet Member for Regeneration and Economy	The public are to be excluded from the Cabinet meeting during consideration of this report as it contains exempt information as defined in paragraph 3 of schedule 12A to the Local Government Act 1972 (as amended).		Anthony Hodge, Head of Regeneration and Economic Development Tel: 01452 396034 anthony.hodge@gloucester.gov.uk
NON	<p>Estcourt Park Allotments</p> <p><u>Summary of decision:</u> To seek alignment with University of Gloucestershire's Oxstalls Development proposals.</p> <p><i>Wards affected: Longlevens</i></p>	9/12/15	Cabinet Cabinet Member for Regeneration and Economy			Atika Tarajiya, Democratic and Electoral Services Officer Tel: 01452 396127 atika.tarajiya@gloucester.gov.uk

NON	<p>Growing Gloucester's Visitor Economy</p> <p><u>Summary of decision:</u> To provide Cabinet with an update on the annual review of the Visitor Economy Strategy.</p> <p><i>Wards affected: All Wards</i></p>	30/11/15 9/12/15	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Culture and Leisure</p>			<p>Lucy Chilton, Visitor Service Manager Tel: 01452 396570 lucy.chilton@gloucester.gov.uk</p>
NON	<p>Green Travel Plan Progress Report 2015 and Update</p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan</p> <p><i>Wards affected: All Wards</i></p>	9/12/15	<p>Cabinet Cabinet Member for Environment</p>			<p>Stephen McDonnell, Environmental Co-ordinator Tel: 01452 396209 stephen.mcdonell@gloucester.gov.uk</p>
NON	<p>Appraisal of the Community Builders Pilots</p> <p><u>Summary of decision:</u> To provide Members with an appraisal of the Community Builders Pilot Scheme.</p> <p><i>Wards affected: All Wards</i></p>	9/12/15	<p>Cabinet Cabinet Member for Communities and Neighbourhoods</p>			<p>Gareth Hooper, Senior Engagement and Partnerships Officer Tel: 01452 396266 gareth.hooper@gloucester.gov.uk</p>

JANUARY 2016						
KEY	Festivals and Events Programme <u>Summary of decision:</u> To seek approval for the 2016-17 Festival and Events Programme. <i>Wards affected: All Wards</i>	13/01/16	Cabinet Cabinet Member for Culture and Leisure			Sarah Gilbert, Guildhall Service Manager Tel: 01452 396386 sarah.gilbert@gloucester.gov.uk
FEBRUARY 2016						
BPF Page 119	Council Tax Setting 2016/17 <u>Summary of decision:</u> To seek approval for the resolutions relating to the setting of Council Tax for 2016/17. <i>Wards affected: All Wards</i>	25/02/16	Council Cabinet Member for Performance and Resources			Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk

BPF	<p>Final Budget Proposals (including Money Plan and Capital Programme)</p> <p><u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2016-17, including the Money Plan and Capital Programme.</p> <p><i>Wards affected: All Wards</i></p>	<p>10/02/16</p> <p>25/02/16</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
MARCH 2016						
Page 120 BPF	<p>Gloucester Cultural Strategy</p> <p><u>Summary of decision:</u> To seek approval for the new Gloucester Cultural Strategy and associated action plan.</p> <p><i>Wards affected: All Wards</i></p>	<p>7/03/16</p> <p>9/03/16</p> <p>24/03/16</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet</p> <p>Council Cabinet Member for Culture and Leisure</p>			<p>Martin Shields, Corporate Director of Services and Neighbourhoods Tel: 01452 396745 martin.shields@gloucester.gov.uk</p>

NON	<p>Pay Policy Statement 2016-17</p> <p><u>Summary of decision:</u> To seek approval for the annual Pay policy Statement 2016-17 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/16</p> <p>24/03/16</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON Page 121	<p>Financial Monitoring Quarter 3 Report</p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2015/16.</p> <p><i>Wards affected: All Wards</i></p>	<p>7/03/16</p> <p>9/03/16</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Treasury Management Update- Quarter 3 Report 2015/16</p> <p><u>Summary of decision:</u> To update Cabinet on Treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/16</p> <p>14/03/16</p>	<p>Cabinet</p> <p>Audit and Governance Committee Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
<p>BPF</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 122</p>	<p>Treasury Management Strategy</p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/16</p> <p>14/03/16</p> <p>24/03/16</p>	<p>Cabinet</p> <p>Audit and Governance Committee</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Head of Finance Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p>Regulation of Investigatory Powers Act 2000 (RIPA) Six Monthly Report on use of RIPA Powers</p> <p><u>Summary of decision:</u> To update Cabinet on the use of RIPA powers.</p> <p><i>Wards affected: All Wards</i></p>	9/03/16	Cabinet Cabinet Member for Performance and Resources			<p>Ross Cook, Corporate Director Tel: 01452 396355 ross.cook@gloucester.gov.uk</p>
NON	<p>Cultural Strategy Update</p> <p><u>Summary of decision:</u> To provide Cabinet with a 6 monthly update in relation to the Cultural Strategy Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	9/03/16	Cabinet Cabinet Member for Culture and Leisure			<p>Lucy Chilton, Visitor Service Manager Tel: 01452 396570 lucy.chilton@gloucester.gov.uk</p>

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Gloucester City Council Overview and Scrutiny Work Programme 2015-16 (updated 9 October 2015)

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
9 NOVEMBER 2015 – AGENDA FULL			
Monitoring of Task and Finish Group recommendations on the Evening Economy	Report	Cabinet Member for Culture and Leisure	Requested by Committee
PROVISIONAL - Waste and Recycling Review Progress report	Report	Cabinet Member for Environment	Committee to decide if they wish to add this
Asset Management Strategy Update	Report	Cabinet Member for Regeneration and Economy	Requested by Committee
Flood Improvement Works Update	Report	Cabinet Member for Environment	Requested by Committee
30 NOVEMBER 2015 – AGENDA FULL			
Growing Gloucester's Visitor Economy	Report	Cabinet Member for Culture and Leisure	Requested by Committee
Marketing Gloucester Performance Monitoring	Report/discussion	Cabinet Member for Regeneration and Economy	Requested by Committee
Update on Tourist Information Centre relocation	Report	Cabinet Member for Regeneration and Economy/Cabinet Member for Culture and Leisure	Requested by Committee
Amey budget savings	Discussion item	Cabinet Member for Environment	Requested by Committee

Item	Format	Lead Member (if applicable)/Lead Officer	Comments
7 DECEMBER 2015 – BUDGET MEETING – AGENDA FULL			
Quarter 2 Financial Monitoring	Report	Cabinet Member for Performance and Resources	Part of annual work programme
NO OTHER ITEMS TO BE ADDED			
11 JANUARY 2016			
Strategy for Cladding buildings in City Centre	Report	Cabinet Member for Regeneration and Economy	Requested by Committee
World Cup Legacy for the City	Report	Cabinet Member for Regeneration and Economy	Requested by Committee
8 FEBRUARY 2016			
7 MARCH 2016			
Quarter 3 Financial Monitoring	Report	Cabinet Member for Performance and Resources	Part of annual work programme
New Cultural Strategy	Report	Cabinet Member for Culture and Leisure	Requested by Committee
PROVISIONAL – Recommendations from the Housing Task and Finish Group	Report	Cabinet Member for Housing and Planning	Requested by Committee

SLIPPED ITEMS

None at this time